**DESIGNING PROFESSIONAL DEVELOPMENT:**

**PARTICIPANT INPUT**

Prior to designing the professional development program, it is helpful to get input from teachers and administrators regarding their current knowledge of the proposed topic. It will also build ownership in the program and have greater chances for successful implementation if participants are asked to provide insights into their own learning needs and preferences. Ask each participant to complete the following questions and use the information in helping to shape the professional development experiences that are planned.

**Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Building: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Professional Development Topic: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Current Level of Your Experience / Knowledge of this Topic:** (Check any that best describes your current level).

* Never hear of it
* Have read or heard a little bit about it
* Have attended a workshop on it, but am not currently implementing it in the classroom
* Have read a great deal about it
* Have received training and have done some implementation in the classroom
* Have received training and have done a great deal of implementation in the classroom
* Could explain it to others
* Could explain it and demonstrate it to others

**What would you like to learn about this topic? What questions do you have?**

|  |  |
| --- | --- |
| **I’d like to know…** | **I have questions about…** |
|  |  |

**Describe how you feel you best learn about a new innovation by checking all that apply:**

* Presentation and modeling
* Reading about the innovation
* Working with colleagues to share ideas
* Watching others demonstrate the innovation
* Self-reflection and analysis
* Working with a peer coach to provide suggestions for improvement
* Getting feedback from students
* Conferencing with my principal / supervisor
* On-line tutorials and courses
* E-mail forums and discussion groups about the innovation and its implementation
* Internet searches for applications of the innovation
* Time to work alone or with others to plan for implementing the innovation
* Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Comments:

**In what ways would you be willing to share what you’ve learned with colleagues?** (Check all that apply.)

* Participating in discussion groups / study groups
* Discussing with learning teams / grade level teams / planning teams
* Partnering with another person for peer coaching activities
* Sharing printed documents and examples of student work
* Presenting a demonstration lesson to colleagues
* Making a presentation to colleagues about implementation experiences
* Attending further training and making presentations about the content of the training to colleagues
* Becoming a building coach for the innovation
* Presenting the innovation to staff members in other buildings
* Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Comments: