

MID-IOWA SCHOOLIMPROVEMENT CONSORTIUM
EXECUTIVE BOARD MEETING
Wednesday, October 1, 2015 – 9:00 a.m.-3:00 p.m.
MISIC Office, Jewell, Iowa

1. Call to Order / Roll Call

The meeting of the Board of Directors for MISIC was called to order at 9:04 a.m. by Dan Mart.

Executive Board Members present: Dan Mart, Karen Sandberg, Irv Laube, Jon Suntken, MaryDawn Schuck, Jeff Herzberg

Executive Board Member Absent: Amy Whittington

Also present: Sue Beers, Executive Director
Ethel Lee, Business Manager
Dave Christensen, District Support Team
Amy Walter, District Support Team

2. Approve Agenda

Item 6 should be listed as FY 14-15 Financial Report, not Audit Report. Motion by Karen Sandberg to approve the agenda with the noted correction. Seconded by Jon Suntken. All Ayes. Motion carried.

3. Elect Officers

Karen Sandberg nominated Dan Mart for president and moved that nominations cease. Seconded by Jeff Herzberg. All Ayes. Dan Mart abstained. Motion carried.

Dan Mart nominated Karen Sandberg for Vice President. Seconded by MaryDawn Schuck. Motion by Jeff Herzberg to cease nominations. Seconded by Jon Suntken. All Ayes. Karen Sandberg abstained. Motion carried.

Karen Sandberg nominated MaryDawn Schuck for Secretary/Treasurer. Seconded by Jeff Herzberg. Motion by Irv Laube to cease nominations. Seconded by Jeff Herzberg. All Ayes. MaryDawn Schuck abstained. Motion carried.

4. Approve Minutes

- June 9, 2015 Board meeting
- August 5, 2015 Annual Meeting

Motion by Karen Sandberg to approve both set of minutes from the June 9, 2015 and August 5, 2015 meetings. Seconded by Jon Suntken. All Ayes. Motion carried.

5. Approve FY 13-14 Audit Report

Discussion was held on the cost of the audit. Ethel Lee was instructed to do some checking with a couple other private audit firms to compare prices.

Motion by MaryDawn Schuck to approve the FY 13-14 Audit Report. Seconded by Irv Laube. All Ayes. Motion carried.

6. Approve FY 14-15 Financial Report

Ethel Lee shared the FY 14-15 Financial Report she had prepared on a cash basis. Fund Balances at June 30, 2015 are: General Fund - \$56,847.50; Activity Fund - \$198,003.35; Curriculum Manager - \$157,961.43. Total of all funds: \$412,812.28. Motion by Karen Sandberg to approve the FY 14-15 Financial Report. Seconded by Jon Suntken. All Ayes. Motion carried.

7. Review / Approve

- Depository Resolution

The current Depository Resolution lists the names of Sue Beers, Executive Director; Ethel L Lee, Business Manager; and Jason Ellingson, Treasurer, as authorized officers to execute official business with the three listed Depositories.

Motion by Irv Laube to list the position, Secretary/Treasurer, with no name, so that the Resolution will not have to be changed frequently. Seconded by MaryDawn Schuck. All Ayes. Motion carried.

- Disaster Plan

The State Auditor had suggested that a Disaster Plan be adopted by the Board. Therefore a draft plan has been prepared and was reviewed by the Board.

Motion by Karen Sandberg to approve the Disaster Plan as presented. Seconded by Jon Suntken. All Ayes. Motion carried.

8. Financial Report

Has been approved previously with the FY 14-15 Financial Report in Item #6.

9. Membership Update / Potential Members

- New Members

Diagonal & Newton School Districts are new members since July 1st.

- Potential Members / Out-of-State

Sue reported there may be a couple California school districts that might want to join MISIC.

- Dropped memberships

There is a need to educate new-incoming Superintendents of the importance of MISIC membership.

10. Conversations with the Iowa DE

Sue shared that she had visited with the new DE Director, Ryan Wise. He is familiar with MAP testing. He was glad we are more than that. They had a good conversation. Sue let him know that MISIC is willing to work with the Dept. of Ed.

11. SBAC Role / Support

Sue shared MISIC's roll with SBAC support. She suggested getting the AEA's involved. Consensus was to continue with this. MAP testing may become obsolete in the future.

12. MISIC Goals / Focus Areas for 2015-16

After much discussion, goals set for 2015-16 by the Board Members are:

1. Maximizing Utilization of Resources
2. Value of MISIC/Branding
3. Integrating new initiatives

Following are ways to accomplish the goals:

- connections to AIW
- updating CM
- NGSS support
- SBAC support
- Materials/Resources Database
- Initiatives Database
- Mentoring each other: new schools/ new admin
 - welcome letter-new admin
- connecting to others groups: AEA, SAI, IASB
- TLC-Resources-How to Find-e-mail link for teacher leaders
 - Webinar
- MISIC Ink
- Increasing webinars
- Balancing Assessments
- Social Media

13. Projects

- Leading the Core Workshops

Sue shared information about the upcoming Leading the Core Workshops.

Level 1 - **Understanding the Standards and Instructional Shifts and Putting Them Into Practice** – Nov 16, 2015. This is where we stand. More for teachers.

Level II - **Reviewing Progress in Implementing the Standards and Shifts** – Dec 14, 2015. This is moving forward. More for leadership teams.

Level III - **Monitoring Implementation Efforts** – Jan 21, 2016. This is more for leadership teams.

These workshops will be held at the Courtyard Hotel in Ankeny.

- PE / Art / Music Curriculum Updates
Becky Hacker-Kliver had been approved at the last meeting to update the Art, Music and PE Model Curriculums to meet new national standards. All the documents that are being used are in MISICteam.wikispaces.com. MISIC Board Members will be able to access these.
- NGSS Support
The need to proceed with the Next Generation Science Standards is important. It is hard finding someone with a Science background to work on this. Dave Christensen is collecting a group of resources. Consensus was to incorporate in Curriculum Manager.
- IASB Booth
MISIC will be having a booth at the IASB. E-mails will be sent out to member Districts to remind everyone to stop by.
- Guidance Curriculum Updates
Sue asked for input concerning the American School Counselor Association's - Mindsets & Behaviors: Program Planning Tool. This will be posted on MISIC's website.
- C3 Cadres
Dave Christensen reported that three school districts with 15-16 people and MISIC staff were involved with the recent C3 Cadres Training. There is interest in holding a second cadre.
- Curriculum Manager
CESA 7 is no longer using Curriculum Manager. Sue would like to revise our current Curriculum Manager. This will be a big programming issue. She would like to get a small task force together to talk about what really needs to be updated.

11:48 am - meeting recessed for lunch

12:23 pm - meeting reconvened

- Standards Insight
MISIC has another contract with the State of Iowa this year for \$18,000.
- Website / Email List
Amy Walter stated that the MISIC website has 823 created log-ins. A person will also need to sign up for e-mails plus entering the website to create an account.

- Math Resource Flipbooks
Amy Walter is done with all but the 7-8 Grades Math Resource Flipbooks. 7-8 Grades will be completed later this fall. High School will look a lot different.
- MAP / NWEA Update
Science MAP test will be aligned to NGSS next year.

14. Other

Board Members brainstormed about a name change. Consensus was to ask the MISIC membership for some suggestions/ideas.

15. Adjournment

Motion by Karen Sandberg to adjourn the MISIC Executive Board meeting.
Seconded by Jon Suntken. All Ayes. Motion carried.

Meeting adjourned at 1:40 p.m.

Sue Beers, Executive Director

Date

Attest:

Ethel L. Lee, Business Manager