

MID-IOWA SCHOOLIMPROVEMENT CONSORTIUM
EXECUTIVE BOARD MEETING
Tuesday, June 9, 2015 – 9:00 a.m.-3:00 p.m.
MISIC Office, Jewell, Iowa

1. Call to Order / Roll Call

The meeting of the Board of Directors for MISIC was called to order at 9:11 a.m. by Dan Mart, Board President.

Executive Board Members present: Dan Mart, Karen Sandberg, Linda Carroll, Pam Vogel

Paul Gebel arrived at 9:20 a.m.

Executive Board Members Absent: Jeff Herzberg, MaryDawn Schuck

Also present:

Sue Beers, Executive Director
Ethel Lee, Business Manager
Jamie Morgan, Project Support and
Technology Coordinator
Dave Christensen, District Support Team
Nancy Lockett, District Support Team
Amy Walter, District Support Team

2. Approve Agenda

Motion by Karen Sandberg, seconded by Pam Vogel, to approve the agenda with the addition of Item 3.b: Approve the FY14 Audit prepared by the State Auditor's Office. All Ayes. Motion carried.

3. Approve Minutes – January 23 Meeting

Motion by Pam Vogel, seconded by Karen Sandberg, to approve the minutes from the January 23, 2015 Board meeting. All Ayes. Motion carried.

3.b Approve FY14 Audit

Motion by Karen Sandberg to approve the FY14 Audit prepared by the State Auditor's Office. Seconded by Linda Carroll. All Ayes. Motion carried.
A Disaster Plan was suggested by the Auditor. This will be prepared and presented for Board approval at a later date.

4. Financial Reports / Budget

- a) Balance Sheets**
- b) Current Budget**
- c) Annual Budget Proposal 2015-16**
- d) Salaries**

The Balance Sheet through May 31, 2015 was reviewed along with the Current, Actual and Proposed Budgets.

Motion by Pam Vogel to approve a 2% increase for salaries in the FY15-16 Proposed Budget. Discussion followed. Seconded by Karen Sandberg. All Ayes. Motion carried.

Motion by Pam Vogel to approve the 2015-2016 Proposed Budget which includes the 2% salary increase for all MISIC staff. This 2% increase is also for the salaries that are taken out of the Activity and Curriculum Manager Funds. Seconded by Paul Gebel. All Ayes. Motion carried.

5. Membership Update

Jamie Morgan reported on Membership changes since the January meeting.

6. From the Field – What's on the Horizon?

Board Members shared what they have heard from different districts about changes, new Director for the Iowa DE, workshops attended and will attend, TLC, IASCD, etc.

It was decided to send a Congratulation Letter from MISIC to welcome new administrators that are moving into current MISIC member districts. Followed by an e-mail. Then have someone from the MISIC staff make a personal call to the new Superintendent to explain MISIC and the importance to remain a member.

7. MISIC Flyer – Final Approval

Nancy Lockett has prepared a Flyer that explains a clear statement of : WHAT is MISIC? She will make a few suggested changes and prepare two versions. One for Iowa meetings and one for California/Out of State meetings.

8. Partnerships

- a) IASCD – Jason Ellingson**
- b) Partnership Director / Assistance**
- c) Conferences**

Jason Ellingson, Partnership Director of the IASCD, shared information from a recent meeting with Sue Beers, Dan Mart, Allan Eckelman and himself. Their conversation included how much MISIC and IASCD over-lap and how both sides could bring a lot to the table. MISIC has a long tradition of supporting teachers.

Dave Christensen had prepared a document using resources from Wiggins, Grant & J. McTighe and EQUiP Math Criteria to share with the Board members illustrating how two organizations can work together.

12:11 p.m. - The Board recessed for lunch

12:44 p.m. - The Board meeting was reconvened

President Dan Mart awarded Pam Vogel with a plaque for all of her service with MISIC. She will be leaving East Union and will be moving to a school district in the NW corner of Connecticut.

Further discussion was held concerning MISIC and IASCD. It was suggested that we start with having booths at each other's events. MISIC will be at the IASCD Summer Institute and IASCD will be asked to be present at the upcoming SAI and IASB meetings. This should not be a competition between the two and they will not be considered vendors. But a space will be provided where their materials can be handed out.

9. Personnel / Leadership Changes for 2015-16

Keeping up with new leadership changes for MISIC School Districts continues to be a challenge. AEA 267 has a new Director and there may be others. It is important to stay on top of any changes.

10. Website Update / Passwords

Jamie Morgan shared changes that are being done to MISIC's website. Katie Raymon with K.ray design is doing the programming and is working with Jamie. Password protection and a few design changes were discussed. The Board liked the over-all new design. The new site will go live as soon as possible.

11. Professional Development Updates

a) C3 Cadres

Nancy Lockett shared that information from the California C3 Cadres is being massaged to use here in Iowa. This information for our small workshops will be prepared ahead of time and sent out to the attendees of the workshops in order to have the participants be more prepared. There will be interactive modeling and personalized coaching. It will be slow getting off the ground, but will be good for MISIC in the end. Nancy had a draft calendar of workshops to be held throughout the coming year.

Sue said that we will be cutting back on travel to California next year because of the cost, but thinks we have enough basic stuff to go forward here in Iowa.

b) Competency Based Ed Workshop

Sue reported that we lost our shirts on the Competency Based Ed Workshop that was held last March. During the Annual meeting MISIC members had shown a great interest in this sort of workshop, but the actual number of attendees was approx. 85. Much less than expected. However, the workshop was a very good one.

c) EQUiP and Odell Regional Trainings

Dave Christensen reported that 22 districts were represented at the EQUiP workshop. They varied from: Why am I here? To, some who are well on their way to understand EQUiP. He is going to Washington next week for his next training.

Amy Walter reported that 6 school districts were present for the Odell Training consisting of classroom teachers.

d) GAI Project

Ten districts were represented at the GAI workshop. It was directed to get teachers to think about the Standards and how important the Standards are to teaching a certain subject. Some of the C3 Cadres information was used for this one-day workshop. Dave Christensen shared two examples of a Text Set prepared by two different teachers that had attended this session.

e) Leading the Iowa Core

Sue asked the Board members if they thought MISIC has done enough with Level One/Two of the Leading the Iowa Core.

Consensus was to hold Levels One and Two again, if there is enough interest. Maybe have a minimum of attendees set to cover the cost. Plus have a Level Three.

12. Projects

a) Update Arts / PE Standards

Becky Hacker-Kliver has presented a Project Manager Proposal to update the Art, Music and PE Model Curriculums to meet new national standards. 2010-2011 was the last time these areas were updated. She will do just the Standards, starting August 1st.

Motion by Pam Vogel to approve the Proposed Budget for this Project and take out of the Activity Fund. Seconded by Paul Gebel. All Ayes. Motion carried.

b) Online Delivery of Content

More MISIC information will be put on-line. Amy Walter will be the main contact for this.

13. Resource Updates

- a) Math Resources Guides**
- b) EQulP Materials**
- c) Odell Materials**
- d) Resource Database**
- e) MAP Resources**
- f) Text Sets**

Amy Walter shared copies of some of the above materials that will be available for the SAI meeting. These materials will also be available on the new website. Jamie Morgan will be linking the resource databases to the new website. Dave Christensen has updated some of the Text Sets to be presented at the Regionals.

14. Map Administration Fees

Discussion was held about changing the MAP Administration Fee. It can no longer be free, due to the fact that the Joining Fee for some of the smaller districts doesn't come close to covering this cost.

Motion by Karen Sandberg to start charging \$500, plus expenses, for the MAP Administration Fee. Seconded by Paul Gebel. All Ayes. Motion carried.

15. IASB / SAI Conference – Booth / Presentation

MISIC will have a booth for the IASB/SAI Conferences. 4-port USB hubs have been ordered to pass out at the IASB Conference. 'Making Connections' will be the theme. Buttons and ribbons will be passed out at the SAI Conference.

16. Curriculum Manager

- a) Storage issues**
- b) CESA 7**
- c) Updates**

A Task Force is being put together to make sure that everything for Curriculum Manager is up-to-date.

17. Regionals and Team Attendance

Sue mentioned that it is expensive for every District Support Team Member to attend every Regional meeting. So, next year, Nancy Lockett will attend at Cedar Falls, Dave Christensen at Mt. Pleasant and Amy Walter at Fort Dodge. There may be Team Meetings for the District Support Team located somewhere throughout the year.

18. Board Positions for 2015-16

Openings for the Board of Directors and Regional Steering Committees were reviewed. A slate of candidates will be prepared for the Annual Meeting in August.

Motion by Karen Sandberg to adjourn the MISIC Executive Board meeting.
Seconded by Paul Gebel. All Ayes. Motion carried.

Meeting adjourned at 2:58 p.m.

Sue Beers, Executive Director

Date

Attest:

Ethel L. Lee, Business Manager